

# 2025/2026 School Year SD62 BOOKING REQUEST FORM



TODAY'S DATE: \_\_\_\_\_

- For multiple classroom requests please submit on one request form, list each teacher's name.
- The first teacher listed will be responsible for signing the contract.
- Large groups (Swim 31+ / Skate 51+) require program coordinator approval, a decision will be made within 5 business days.

## SCHOOL INFORMATION

SCHOOL: \_\_\_\_\_

TEACHER'S NAME: \_\_\_\_\_

GRADE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

## BOOKING REQUEST

ACTIVITY: \_\_\_\_\_

DATE: \_\_\_\_\_

TIME: \_\_\_\_\_

# OF PARTICIPANTS \*: \_\_\_\_\_

*\* Include the number of adults in the pool for lifeguard to swimmer ratio of 1:30*

## ACTIVITY OPTIONS & AVAILABILITY

SWIM FREE 1-30 students \$43.50/hr 31-60 students \$87/hr 61-90 students	SKATE \$43.50/hr 1-50 students \$87/hr 51-100 students	ARENA DRY FLOOR FREE	GOLF \$2 / Student Ages 8+	YOGA/PILATES/ FITNESS \$53.50/hr
Sept to June	Sept to Mar	April to June	Sept to Oct & Apr to June	Sept to June
	Mon 12:30-3 PM	Mon 12-3 PM	Mon 9-3 PM	
			Tue 9-3 PM	
Wed 1-3 PM	Wed 12:30-3 PM	Wed 12-3 PM	Wed 9-3 PM	Wed 1-2 PM
Thu 1-3 PM		Thu 11-1 PM	Thur 9-3 PM	
Fri 1-3 PM	Fri 11:30-2 PM	Fri 9-11, 2-3 PM	Fri 9-3 PM	

SEND TO BOOKINGS EMAIL: [seaparc@crd.bc.ca](mailto:seaparc@crd.bc.ca) FAX: 250.642.4317

Requests are accepted seasonally, after all SEAPARC Programs and Drop-in Schedules are confirmed:

- September to December requests are accepted after August 15
- January to June requests are accepted after December 1

Cancellation Policy: SEAPARC requires 48 hours notice when cancelling a confirmed booking. The full rental fee will be invoiced when less than 48 hours notice is provided or in the event of a no show.

## SCHOOL SWIM

- No fee for a group of 1-30 participants, then \$43.50 +gst/hour for 31-60 participants for an additional lifeguard.

### Pool Guidelines:

- Please be advised, this is a shared swim time, bookings may run in conjunction with other aquatic programs and rentals. Pool space and speciality equipment is subject to availability.
- Teachers and parent chaperones are responsible for managing student behaviour, SEAPARC staff are responsible for the safety of all patrons.
- Supervision is required at all times in the change rooms and pool.
- SEAPARC requires a 1:5 adult to child ratio for children under the age of 7 when participating in a school organized swimming activity. Each supervising adult included in the ratio must be within arm's reach of child. Children under 7 require a life jacket.
- Participants are responsible for their own belongings. Locker rentals are available, quarters are required.

## SCHOOL SKATE

- \$43.50 +gst/hour for a group of 1-50 participants, then an additional \$43.50 hour for 51-100 participants for an additional arena staff.
- Skate rentals are free

### Arena Guidelines:

- Teachers and parent chaperones are responsible for the safety of all students and managing student behaviour on and off the ice.
- Supervision is required at all times in the lobby and on the ice.
- A chaperone or teacher must be on the ice prior to the first student.
- A limited supply of skates and helmets are available for use, please encourage students to bring their own.
- Hockey equipment is not permitted on the ice.

## SCHOOL GOLF

- Admission fee is \$2 and Club Rentals are free

### Golf Course Guidelines:

- Ages 8+ on the course
- Teachers and parent chaperones are responsible for the safety of all students and managing student behaviour on and off the course
- Supervision is required at all times.
- A limited supply of clubs are available for use.
- Maximum 4 players in one group.
- Do not tee off until the golfers ahead of you have left the green.
- Golfers must be quiet on the golf course (inside voices only) unless you have to yell "FORE!"
- No running or horseplay at the golf course.
- If you hit your ball out of a bunker, make sure you pick up the provided rake and rake the sand smooth that you disturbed taking your shot.

## WEIGHT ROOM/FITNESS CLASS

- No fee for weight room admissions. \$53.50 +gst/hour for Fitness/Weights classes requiring an instructor, class size will be determined by the Fitness & Weights Coordinator to ensure participant safety.

### Weight Room Guidelines:

- Teachers are responsible for managing student behaviour, SEAPARC staff are responsible for the safety of all patrons.
- The weight room is available for youth 16+ years. Youth ages 13-15 may attend after successful completion of the SEAPARC youth weight room orientation.